**Volunteer Role Description: Drop-in Peer Educator**

This role involves providing drug and sexual health harm reduction information and advice to people who visit our Drop-in shop on Cockburn Street, Monday – Wednesday; Friday and Saturday 1-5PM, Thursdays 3-7PM. The majority of people who come in are aged 12-25.

**Main duties:**

* Welcoming everyone that comes into the Drop-in and offering them assistance if required.
* Providing people with accurate and non-judgemental information and advice around drugs and sexual health.
* Providing people accessing our Drop-in with their choice of resources, such as condoms and other safer sex products, drug harm reduction information cards, and leaflets about suitable support services.
* Assisting with planning and creating harm reduction information window displays and other project work.
* Assisting with recording numbers of visitors and harm reduction interventions.
* Passing on enquiries to a staff member or another volunteer, where more specialised knowledge is needed, or helping the person seeking assistance to search for relevant information using the internet or Crew’s resources.
* If you feel confident and safe to do so, appropriately, positively challenging any aggression, prejudice or discriminatory language; drawing on our Crew values. We’d always recommend seeking help from a member of staff if you don’t feel safe or confident to challenge behaviour, and we will support you fully.
* Adhering to Crew’s policies, and the Drop-in Guidelines, including confidentiality, safeguarding and avoiding ever working alone with a member of the public.
* Keeping a professional boundary between you and people accessing Crew’s spaces, including not disclosing information about your own drug taking or sex life.
* Providing support and crisis intervention services as required.
* Inputting data during Drop-in sessions to help us evaluate our services.
* Helping with keeping the Drop-in clean and tidy.

**Training provided (core and additional):**

* Crew’s history and harm reduction philosophy
* Drugs awareness
* The C:Card scheme (NHS Lothian)
* Peer support skills
* Crisis intervention
* Sexual health
* Confidentiality
* Equality and Justice

**Person Specification**

This role requires:

* Reliability and accountability, working to uphold Crew values
* Friendliness
* Trustworthiness
* Working positively as part of a small team