



Crew 2000 (Scotland)  
32 Cockburn Street  
Edinburgh  
EH1 1PB

[www.crew.scot](http://www.crew.scot)

**Crew Counsellor**  
**21 - 28 hours to end March 2024**  
**(with the possibility of further funding)**

**Job Description**

**Responsible to:** Crew Counselling Team Leader  
**Salary Scale:** £25,703.09 pro rata (£15,421.85 - £20,562.47 per annum)  
**Working Hours:** 21 or 28 hours  
**Office Base:** 32 Cockburn Street, Edinburgh EH1 1PB and other areas by arrangement

**Purpose of Job:**

To work within Crew's Counselling Team providing drug counselling and a range of psychosocial interventions to support people wishing to address their use of psycho-stimulant drugs and other substances. To reduce harm and the incidence of physical and mental health problems associated with the use of psycho-stimulant drugs. Some counselling may be by telephone or the NHS Attend Anywhere secure platform.

**Major Activities and Responsibilities:**

- To provide drug counselling and evidence based psychosocial interventions to support clients who wish to address their use of psycho-stimulant drugs and other substances.
- To take on a core of complex case work to support clients presenting with underlying trauma and/or mental health difficulties and problematic substance use.
- To co-ordinate additional support and signpost clients who would benefit from specialist support by liaising with relevant services.
- To organise own case load and co-ordinate counselling and other appointments.
- To provide first treatment appointments for clients entering the service and recovery-oriented support sessions for clients on the waiting list if and when required.
- To work constructively and supportively with the Crew Counselling Team.
- To contribute to the monitoring, evaluation and on-going development of the service.
- To contribute to the development of Crew's model of complex casework.
- To liaise with other agencies and stakeholders if and when required.
- To undertake any other duties as directed by the Crew Counselling Coordinator



## Person Specification:

<b>Essential Criteria: Aptitude, abilities and skills:</b>	<b>Desirable Criteria: Aptitude/Abilities/Skills</b>
Ability to build therapeutic relationships with clients presenting with problem substance use	Understanding of psycho-stimulant drugs and their effects
ICT skills including proficiency in Microsoft Office applications and database entry	
Ability to work under pressure and deal positively with change	
Commitment to and successful record of self-care	
Excellent time management skills and ability to manage workload	
Excellent verbal and written communication skills	
<b>Essential Criteria: Previous Experience</b>	<b>Desirable Criteria: Previous Experience</b>
1 year's regular, recent post qualification counselling experience.	Experience of working with people with problematic drug use
Experience of handling complex case work, i.e. dual diagnosis; childhood trauma and bereavement.	Experience of delivering interventions via Motivational Interviewing techniques
Effective engagement in case and managerial supervision	Experience of data processing with Clinical Outcomes in Routine Evaluation (CORE) and or Drug and Alcohol Information System (DAISy)
	Experience of telephone or remote counselling
	Experience of delivering evidence-based psychosocial interventions
<b>Essential Criteria: Attitudes and personality</b>	
Commitment to Crew's ethos and understanding of the need to work with people to effect positive changes.	
Commitment to organisational values: <b>Accepting:</b> non-judgemental, unconditional positive regard <b>Genuine:</b> being genuine and real with each other <b>Empathic:</b> walking in someone else's shoes as if they were your own <b>Justice-focused:</b> acting to change the balance of power towards justice, equality and human dignity <b>Accountable:</b> we trust in our courage to own mistakes and learn from them; we are realistic about what we commit to do, and we do it.	
<b>Essential Criteria: Education and knowledge</b>	<b>Desirable Criteria: Education and Knowledge</b>
Registered member of BACP or equivalent	Continuing Professional Development in counselling
Diploma in counselling or relevant equivalent	Certified training in telephone or remote counselling
<b>Essential Criteria: Other</b>	

Ability to work flexible hours including at least one evening per week	
Ability to work from different locations in Edinburgh	
Ability to practice counselling from home if required	

**Return email: [applications@crew2000.org.uk](mailto:applications@crew2000.org.uk) NB we won't monitor this address until after the closing date.**

**Closing Date: 12.00 Noon Monday 2nd October 2023 – we won't accept applications submitted after this time.**

**Please complete the form and return by email only, thank you.**

**Interview date: Monday 9<sup>th</sup> October 2023.**

**We'll notify candidates shortlisted as soon as possible in advance of the interview.**

**We won't contact applicants whose application is not shortlisted.**